



# Flagstaff County Recreational Facility Operation Expenses Grant Guidelines

## Strategic Plan Alignment

Strong Communities: To provide community services that make Flagstaff County an attractive place to live for all generations.

## Grant Description

Provide further funding to regional recreational facilities that have experienced significant increases in operational costs over the past 3 years. Recreation facilities may have experienced rate increases in utilities and insurance expenses or unforeseen repairs and maintenance costs. The intention of this grant is to provide financial assistance to facilities that can demonstrate a financial need.

## Eligible Applicants

For an organization to be deemed eligible for the Recreation Facility Operation Expenses Grant 2025, they must meet the following criteria:

- i. Be based in Flagstaff County (includes the hamlet of Strome and Galahad), the towns of Daysland, Hardisty, Killam, Sedgewick, or villages of Alliance, Forestburg, Heisler or Loughheed.
- ii. Applicants must have an active non-profit or society status and provide the number on the grant recipient reporting form. Municipalities and municipal committees (ie. Recreation Boards) do not require non-profit status to be eligible for funding.
- iii. Confirmation of your Society Annual Return Filing must be submitted along with your application for funding from the Agricultural Society. Requests from municipalities or municipal committees must be authorized by the Chief Administrative Officer.
- iv. **Strictly** allocated for **recreational facilities**; and some of the categories that are **NOT** permitted are: cemeteries, churches, museums, business associations or playschools/childcare.
- v. No outstanding reporting with the Flagstaff County or Agricultural Societies in correlation with the annual Recreation funding.
- vi. Completed the application in full and submitted to the Flagstaff County Administration Office by mail, in person, or by emailing [csutter@flagstaff.ab.ca](mailto:csutter@flagstaff.ab.ca) by May 31, 2025.

## Eligible Expense

Eligible Expenses under the Recreation Facility Operation Expenses Grant 2025 are increased daily operational expenses or unforeseen repairs & maintenance from the 2024 fiscal year. These expenses must be in the Organizations name and relevant to the Recreation Facility applying for. Expenses are as follows:

- Utilities (Power, Water, Natural Gas)
- Insurance
- Unforeseen Major Repairs
- Unforeseen Major Maintenance

## Reporting Form

Organizations are responsible for reporting on how funds were allocated. The report must be submitted to Flagstaff County by November 30<sup>th</sup> of 2025.

## Questions or Concerns?

If you require further assistance with the Grant Reporting form, please contact our office. If you are unsure if your organization qualifies for this recreation funding, please contact our office.