



## **Invitation to Tender (ITT) Lougheed Grader Shed Concrete Floor Replacement**

**TENDERS WILL BE RECEIVED AT:**

**FLAGSTAFF COUNTY, ADMINISTRATION BUILDING  
12435 TWP RD 442  
SEDGEWICK, AB T0B 4C0**

**ISSUE DATE OF THE ITT**                      **TUESDAY, APRIL 29<sup>TH</sup>, 2025**

**PRE-TENDER MEETING**                      **TUESDAY, MAY 13<sup>TH</sup>, 2025 AT 11:00:00 A.M. MST. ALL  
BIDDERS MUST ATTEND TO QUALIFY FOR ACCEPTANCE OF  
TENDER BID.**

**TENDER SUBMISSION DEADLINE**        **TUESDAY, JUNE 10<sup>TH</sup>, 2025, 11:00:00A.M. MST**

**PUBLIC OPENING**                              **IMMEDIATELY AFTER TENDER SUBMISSION DEADLINE**

**RESPONSE TO THIS INVITATION TO TENDER (ITT) MUST BE SUBMITTED TO THE FLAGSTAFF  
COUNTY ADMINISTRATION BUILDING IN A SEALED ENVELOPE MARKED  
“2025 LOUGHEED GRADER SHED CONCRETE FLOOR TENDER”**

**PLEASE CONTACT THE FOLLOWING FOR ANY QUESTIONS/INQUIRIES:**

**JONATHAN DAHL, MUNICIPAL SERVICES DIRECTOR  
OFFICE: (780) 384-4100  
CELL: (780) 390-0304  
EMAIL: [JDAHL@FLAGSTAFF.AB.CA](mailto:JDAHL@FLAGSTAFF.AB.CA)**

# INSTRUCTIONS TO TENDERERS

## 1 BACKGROUND

- 1.1 The Flagstaff County (the "County") is seeking tenders for Removal and Replacement of approximately an 18' x 40' concrete floor slab at the Loughheed Grader Shed (the "Work") as set out in the specifications described as follows: **General Requirements**.
- 1.2 The County will receive sealed tenders until **11:00:00 a.m. MST on June 10, 2025** ("Tender Closing"). Faxed and/or Emailed tenders will not be accepted and will be returned to the Tenderer.

## 2 SUBMISSION OF TENDERS

- 2.1 Each Tender shall be addressed to the County in a sealed envelope clearly marked with the Tenderer's name, address and tender number. The sealed envelope containing the Tender shall be delivered before the Tender Closing to the Flagstaff County Administration Office in accordance with the Invitation to Tender and the Instructions to Tenderers at:

**FLAGSTAFF COUNTY  
12435 TWP RD 442  
SEDGEWICK, AB T0B 4C0**

- 2.2 In the event of a dispute or issue about whether a tender complies with the Instructions to Tenderers, the County reserves the right to retain and open a copy of the tender in question in order to seek and obtain a legal opinion in relation thereto. The opening of a tender does not in any way constitute an admission by the County as to the compliance, or not, of the subject tender.

## 3 TENDER FORM

- 3.1 Each Tenderer shall submit a complete tender on the Tender Form which forms part of the Tender Documents with the blank spaces filled in. The tender sum must be written in words as well as figures and must be for a sum in Canadian Dollars including all tariffs, freight, duties and taxes other than the Goods and Services Tax which must be shown as a separate amount unless otherwise specifically stipulated (hereinafter referred to as the "Tender Sum"). In the event of a discrepancy between an amount written in words and an amount written in figures, the amount written in words shall be deemed the intended amount. Tenders shall be written in English.
- 3.2 Notwithstanding the foregoing, the County shall be entitled to accept a Tender in such form as the County in its sole and unfettered discretion deems acceptable irrespective of irregularities whether of a trivial or substantial nature, or whether the Tender is noncompliant in a trivial or substantial manner.
- 3.3 The County shall not be obligated to accept Tenders that are unsigned, incomplete, conditional, illegible, unbalanced, obscure, contain irregularities of any kind, or contain mathematical or calculation errors of any kind. On Unit Price Tenders, if there is a discrepancy found between the unit price and the extended amount, the unit price shall be deemed to represent the intention of the Tenderer. Discrepancies between words and figures will be resolved in favour of the words. Discrepancies between the indicated sum of any figures and the correct sum thereof will be resolved in favour of the correct sum. Any discrepancies between the Tender Form and a post Tender Closing submission required by the Tender Documents will be resolved in favour of the post Tender Closing submission.

- 3.4 Tenders shall not be withdrawn, modified or clarified after being delivered in accordance with the Tender Documents unless such withdrawal, modification or clarification is made in writing and actually received by **Jonathan Dahl, Municipal Services Director**, of the County prior to the Tender Closing. Any withdrawal, modification or clarification of the Tender must be followed by a letter of confirmation signed and sealed in the same manner as the Tender and delivered to the address for the County in the Invitation to Tender within 48 hours of the Notice of the Withdrawal, Modification or Clarification.

#### 4 THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

- 4.1 All documents submitted to the County will be subject to the protection and disclosure provisions of Alberta's *Freedom of Information and Protection of Privacy Act* ("FOIP"). FOIP allows persons a right of access to records in the County's custody or control. It also prohibits the County from disclosing the Tenderer's personal or business information where disclosure would be harmful to the Tenderer's business interests or would be an unreasonable invasion of personal privacy as defined in sections 16 and 17 of FOIP. Tenderers are encouraged to identify what portions of their submissions are confidential and what harm could reasonably be expected from its disclosure. However, the County cannot assure Tenderers that any portion of the Tenderer's documents can be kept confidential under FOIP.

#### 5 TENDER DOCUMENTS

- 5.1 The documents for the Tender are:

- Invitation to Tender
- Instructions to Tenderers
- General Requirements
- Tender Form
- Contract

(hereinafter collectively referred to as the "Tender Documents")

By submitting its Tender, the Tenderer acknowledges and agrees that it has received and reviewed the Tender Documents.

#### 6 VARIATION IN TENDER DOCUMENTS AND NO IMPLIED OBLIGATIONS

- 6.1 The Tenderer shall carefully examine the Tender Documents. Any errors, omissions, discrepancies or clauses requiring clarification shall be reported in writing to the County at least 10 calendar days prior to the Tender Closing. Where necessary the County shall respond to reported errors, omissions, discrepancies or clauses requiring clarification by way of Addenda.
- 6.2 Should a Tenderer fail to report any such errors, omissions, discrepancies or clauses requiring clarification at least 10 calendar days prior to the Tender Closing, the County shall be the sole judge as to the intent of the Tender Documents.
- 6.3 No implied obligation of any kind by or on behalf of the County shall arise from anything in the Tender Documents, and the express covenants and agreements contained in the Tender Documents and made by the County, are and shall be the only covenants and agreements that apply.
- 6.4 Without limiting the generality of Article 6.3, the Tender Documents supercede all communications, negotiations, agreements, representations and warranties either written or oral relating to the subject matter of the Tender made prior to the Tender

Closing, and no changes shall be made to the Tender Documents except by written Addenda.

## 7 ADDENDA

- 7.1 Any changes to the Tender shall be in writing in the form of Addenda. Any Addenda issued to the Tender shall form part of the Tender Documents, whether or not the receipt of same has been acknowledged by a Tenderer, and the cost for doing the work therein shall be included in the Tender Sum. Verbal representations shall not be binding on the County nor form part of the Tender Documents. Technical inquiries into the meaning or intent of the Tender Documents must be submitted in writing to the person identified in Article 2.1 of the Instructions to Tenderers.

## 8 TENDER

- 8.1 Tenderers submitting Tenders shall be actively engaged in the line of work required by the Tender Documents and shall be able to refer to work of a similar nature performed by them. They shall be fully conversant with the general technical phraseology in the English language of the lines of work covered by the Tender Documents.
- 8.2 Each Tenderer shall review the Tender Documents provided by the County and confirm that it is in possession of a full set of Tender Documents when preparing its Tender.
- 8.3 Tenders shall be properly executed in full compliance with the following requirements:
- 8.3.1 The signatures of persons executing the Tender must be in their respective handwriting; and
  - 8.3.2 If the Tender is made by a limited company, the full name of the company shall be accurately printed immediately above the signatures of its duly authorized officers and the corporate seal shall be affixed;
  - 8.3.3 If the Tender is made by a partnership, the firm name or business name shall be accurately printed above the signature of the firm and the Tender shall be signed by a partner or partners who have authority to sign for the partnership;
  - 8.3.4 If the Tender is made by an individual carrying on business under the name other than its own, its business name together with its name shall be printed immediately above its signature or
  - 8.3.5 If the Tender is made by a sole proprietor who carries on business in its own name, the proprietor shall print its name immediately below its signature.
- 8.4 Tenders received from agents representing principals must be accompanied by a Power of Attorney signed by the said principals showing that the agents are duly authorized to sign and submit the Tender and have full power to execute the Contract on behalf of their principals. The execution of the Contract will bind the principals and have the same effect as if it were duly signed by the principals.

## 9 TENDER DEPOSIT

- 9.1 The Tenderer is required to submit with its Tender, a Consent of Surety and a Bid Bond in a form acceptable to the County, or in lieu of a Bid Bond, a Tenderer may submit, along with a Consent of Surety, a certified cheque or an irrevocable letter of

credit in favour of the County equal to 10% of the Tender Sum as a guarantee that, if awarded the contract for the Work, the Tenderer will execute a contract.

- 9.2 The Bid Bonds, certified cheques or irrevocable letters of credit of the unsuccessful Tenderers shall be returned as soon as possible after the Contract has been duly executed by the Successful Tenderer.
- 9.3 The County will not pay any interest on money furnished as security.
- 9.4 The Bid Bond and Consent of Surety shall be issued by a Surety Company licensed in the Province of Alberta and satisfactory to the County.

## 10 PERFORMANCE AND LABOUR AND MATERIAL PAYMENT BONDS

- 10.1 The Successful Tenderer shall be required to furnish at its own expense a Performance Bond and Labour and Materials Payment Bond. For the purposes of this Article, both of these bonds shall be referred to as the "Bonds".
- 10.2 The Performance Bond shall guarantee the faithful performance of the Contract, and in default thereof, shall protect the County against any losses or damage arising by reason of failure of the Successful Tenderer to faithfully perform the Contract.
- 10.3 The Bonds are to be issued by a Surety Company licensed in the Province of Alberta and satisfactory to the County in the amount of 50% of the Contract Price.
- 10.4 The Performance Bond shall remain in force as a Maintenance Bond for the Warranty Period as defined in the Contract.
- 10.5 The Bonds shall be in the form set out in the Tender Documents or in such other form as may be acceptable to the County.
- 10.6 The County may consider alternate forms of security in lieu of the Bonds. The Tenderer shall make known any alternative form of security it wishes the County to consider and obtain the County's approval prior to submitting a Tender.
- 10.7 The Successful Tenderer shall provide all required Bonds to the County no later than 10 working days after receipt of the Letter of Intent from the County provided in accordance with Article 16.
- 10.8 The Successful Tenderer shall supply all required Bonds before any Work is undertaken by the Successful Tenderer.
- 10.9 No payment shall be made by the County to the Successful Tenderer for any of the Work performed by the Successful Tenderer until the required Bonds have been provided.

## 11 INSURANCE

- 11.1 The Tender shall be accompanied by a Certificate of Insurance, certifying that the insurance as required by the Contract, is in place or, if the required insurance is not in place, by a Letter of Insurability or Undertaking of Insurance in standard form from the Tenderer's Insurance Broker certifying that the required insurance will be issued to the Tenderer if the Tenderer is the Successful Tenderer.
- 11.2 The Successful Tenderer shall be required to secure and maintain at its own expense the insurance provided for in the Contract.

- 11.3 The Successful Tenderer shall provide all required insurance to the County no later than 10 working days after receipt of a Letter of Intent from the County provided in accordance with Article 16.

## 12 COMMENCEMENT AND COMPLETION OF WORK

- 12.1 The WORK is to commence any time after July 2<sup>nd</sup>, 2025, and is to be completed by September 30<sup>th</sup>, 2025. Once work commences, the work shall be completed on consecutive days without extended days off.

## 13 SITE CONDITIONS

- 13.1 The Tenderer is responsible for inspecting the site(s) of the Work and for making whatever inquiries or arrangements necessary for it to become fully informed of the nature of the site(s) of the Work, including the soil structure and topography of the site(s), and of the Work to be performed and all matters which may in any way affect the Work. Without limiting the foregoing, by the submission of its Tender, the Tenderer acknowledges that it has investigated and satisfied itself as to:

- a) the nature of the Work;
- b) the location and all conditions relating to the location of the Work including, but not limited to, accessibility, general character, surface and sub-surface conditions, soil structure, utilities, road, uncertainties of seasonal weather and all other physical, topographical, geological and geographic conditions;
- c) the general character, conditions, laws and restrictions applicable to the Work that might affect the performance of the Work;
- d) all environmental risks, conditions, laws and restrictions applicable to the Work that might affect the Work; and
- e) the magnitude of the work required to execute and complete the Work.

- 13.2 The Tenderer is fully responsible for obtaining all information required for the preparation of its Tender and for the execution of the Work. The County is not responsible for undertaking any investigations to assist the Tenderer. Any information, plans, drawings, shop drawings or existing equipment or facilities, photos of the original construction, reports or other documents which are not included or referred to in the Tender Documents (the "Non-Tender Information"), form no part of this Tender. The County and the County's Consultants assume no responsibility of any kind whatsoever arising from or relating to its failure to include or refer to such Non-Tender Information. Tenderers who obtain or rely upon such Non-Tender Information or other documents, do so entirely at their own risk.

- 13.3 The Tenderer's obligation to become familiar with the information described in Article 13.1 is not lessened or discharged by reason of any technical reports, including soils reports or data, test hole drilling reports or other soils information, made available or supplied in conjunction with the tendering process. Any technical reports so provided are for information only and neither the County nor the County's Consultants accept or assume any responsibility for the contents or accuracy of such technical reports and the Tenderer agrees that the County, the County's Consultants and their representatives shall not be liable in any way to the Tenderer in respect of such technical reports. The Tenderer further agrees that it shall not rely upon any oral information provided to it by the County, the County's Consultants or their representatives.

#### 14 PRIME COST AND CONTINGENCY SUMS

- 14.1 The Tenderer shall include in its Tender Sum any prime cost sums or contingency sums. The Goods and Services Tax shall be shown as a separate amount.

#### 15 PERMITS AND INSPECTIONS

- 15.1 The Tenderer shall include in its Tender Sum the cost of permits and inspections required by any governmental or other authority having jurisdiction or as required to fully perform the Work in accordance with the Contract.

#### 16 SUCCESSFUL TENDERER

- 16.1 Award of Contract by the County occurs once the Tenderer receives a Letter of Intent duly executed by **Jonathan Dahl, Municipal Services Director**, of the County after **Jonathan Dahl, Municipal Services Director**, has been duly and legally authorized by the County to send such Letter of Intent.
- 16.2 Within 10 working days of receipt of the Contract from the County, the Successful Tenderer shall duly execute the Contract and return the Contract to the County.
- 16.3 Within 10 working days of receipt of a Letter of Intent in accordance with Article 16.1, the Successful Tenderer shall submit a proposed Construction Schedule showing the anticipated time of commencement and completion of each of the various operations to be performed under the Contract.

#### 17 TENDER EVALUATION CRITERIA

- 17.1 Each Tender will be evaluated on the basis of the criteria listed below and the County will have the sole and unfettered discretion to award up to the maximum number of points for each criterion as listed below. By submitting a Tender, the Tenderer acknowledges and agrees that the County has, and it is hereby entitled to exercise, the sole and unfettered discretion to award the points for the evaluation of the noted criteria.
- 17.2 By submitting its Tender, each Tenderer acknowledges and agrees that it waives any right to contest in any legal proceedings, the decision of the County to award points in respect of the criteria noted below. The criteria and the maximum number of points for each criterion are as follows:

Evaluation Criteria	Points
• Price	40
• Meets General Requirements	20
• References/Past Projects Provided	20
• Schedule	10
• Warranty	10
<b>Total</b>	<b>100 pts.</b>

- 17.3 Subject to the requirements of FOIP, individual rating shall be confidential, and no totals or scores of such ratings shall be released to any party.

## 18 WORKERS' COMPENSATION

- 18.1 Each Tenderer is to submit with its Tender, a letter of account from the Workers' Compensation Board – Alberta. This letter is to be current and not dated 14 calendar days prior to the Tender Closing.
- 18.2 The Tenderers who do not have an account with the Workers' Compensation Board- Alberta shall provide with their Tender evidence of a subcontractor or other company that will carry such coverage on their behalf.
- 18.3 If the Tenderer is performing work in any exempt industry within the meaning of the Workers Compensation Board Act (the "WCB Act") and does not carry coverage, the Tenderer acknowledges that
  - 18.3.1 the County is subject to a deeming order under s. 14(2) of the WCB Act (the "Deeming Order"); and
  - 18.3.2 the Deeming Order states that all of the Tenderer's employees, directors, proprietors, partners or employees are deemed to be County employees for the purposes of the WCB Act while performing work for the County; and
  - 18.3.3 the effect of the Deeming Order is that the Tenderer's employees, directors, proprietors and partners who are injured while performing work for the County under the Contract, have no right to sue anyone and are limited to a claim under the WCB Act.
- 18.4 The Tenderer shall communicate the existence and effect of the Deeming Order to all of its employees, directors, proprietors, partners or employees.
- 18.5 The County will reject any Tender which fails to comply with the provisions set out in Article 18.

## 19 REGISTRATION

- 19.1 Prior to commencing the Work, the Successful Tenderer shall obtain all authorizations required by the laws of the Province of Alberta and of the Country of Canada enabling it to carry on business to complete the Work required under the Contract. Failure to be properly authorized shall entitle the County to forthwith terminate the Contract without compensation.

## 20 TENDERS EXCEEDING BUDGET

- 20.1 In addition to the rights contained within Article 20 herein, if the Tender Sum of every Tenderer exceeds the amount the County has budgeted for the Work, the County may reject all Tenders or attempt to negotiate a lower price with the Tenderer who, in the sole and unfettered discretion of the County, has submitted the most advantageous Tender.
- 20.2 Each Tenderer acknowledges and agrees that the County has the sole and unfettered discretion to employ any criteria in order to determine the Tender most advantageous to the County, that the County has no obligation to neither disclose such criteria nor employ the criteria listed outlined in Article 17 Tender Evaluation Criteria.
- 20.3 By submitting its Tender, each Tenderer waives its right to contest in any action, application, case or legal proceeding in any court, the decision which the County may pursue under Article 20.1 and 20.2 herein.

20.4 If the Tender Sum of every Tenderer exceeds the amount budgeted for the Work and the County negotiates with the Tenderer who has submitted the Tender considered most advantageous to the County:

20.4.1 All statements made by either side in the course of negotiation are without prejudice and confidential;

20.4.2 In particular, the County's attempt to negotiate with such Tenderer does not constitute a rejection of its Tender; and

20.4.3 The County will not attempt to obtain a lower price for the same work that the Tenderer originally bid on but may attempt to obtain a lower price for an altered scope of work. In no event will the County be obliged to disclose the amount budgeted for the Work.

## 21 CERTIFICATE OF RECOGNITION ("C.O.R.") or SMALL EMPLOYER CERTIFICATE OF RECOGNITION (S.E.C.O.R.) SAFETY PROGRAM REQUIREMENT

21.1 Unless otherwise stated, Tenders will only be considered when the Tenderer, prior to Tender Closing, has either full certification in the Alberta Labour approved Certificate of Recognition ("C.O.R.") or Small Employer Certificate of Recognition (S.E.C.O.R.) Program appropriate to their industry or a temporary letter of certification issued by the Alberta Construction Safety Association or other appropriate industry association.

21.2 Certification shall be evident by inclusion of the Tenderers name on the Alberta Construction Safety Association ("A.C.S.A.") C.O.R. or S.E.C.O.R. certification list current at the Tender Closing, or submission of a copy of the Alberta Labour Certificate of Recognition or a temporary letter of certification with the Tender.

21.3 The County will assume no liability for the non-inclusion of any Tenderer on the A.C.S.A. C.O.R. or S.E.C.O.R. certification lists for any reason whatsoever.

21.4 The County reserves the right to terminate the Contract during the course of which the Contractor is decertified from the C.O.R. or S.E.C.O.R. program or has their temporary letter of certification expire.

21.5 The County will reject any Tender which fails to comply with the provisions set out in Article 21.

## 22 CANADIAN FREE TRADE AGREEMENT AND NEW WEST PARTNERSHIP TRADE AGREEMENT

22.1 The provisions of the Canadian Free Trade Agreement, Part III, Chapter 5 - Procurement, ("CFTA") and the New West Partnership Trade Agreement ("NWPTA") apply to this Tender.

## 23 ACCEPTANCE OR REJECTION OF TENDERS

23.1 As it is the purpose of the County to obtain the Tender most suitable and most advantageous to the interests of the County, notwithstanding anything else contained within the Tender Documents, the County reserves the right, in its sole and unfettered discretion, to reject or accept any Tender, including the right to reject all Tenders. Without limiting the generality of the foregoing, any Tender which

a) is incomplete, obscure, irregular or unrealistic;

b) is non-compliant in a trivial/immaterial or substantial/material manner, or conditional;

- c) has erasures or corrections;
- d) omits a price on any one or more items in the Tender;
- e) fails to complete the information required in the Tender;
- f) is accompanied by an insufficient certified cheque, irrevocable letter of credit or by a Bid Bond in an unsatisfactory form,

may at the County's sole and unfettered discretion be rejected or accepted. Further, a Tender may be rejected or accepted on the basis of the County's unfettered assessment of its best interest, which includes the County's unfettered assessment as to a Tenderer's past work performance for the County or for anyone else or as to a Tenderer's financial capabilities, completion schedule, or ability to perform the Work, or the County's desire to reduce the number of different contractors on the location of the Work at any given time. The County reserves the right to negotiate after Tender Closing time with the Tenderer that the County deems has provided the most advantageous Tender; in no event will the County be required to offer any modified terms to any other Tenderer prior to entering into a Contract with the successful Tenderer and the County shall incur no liability to any other Tenderers as a result of such negotiation or modification.

## 24 LAW AND FORUM OF TENDER

24.1 The law to be applied in respect of the Tender Documents and the Contract shall be the law of the Province of Alberta and all civil actions commenced in relation to the Tender Documents or Contract shall be adjudicated by the Courts of the Province of Alberta and by submitting Tenders, Tenderers are taken to have agreed to attorn to the jurisdiction of the Courts of the said Province.

## 25 ACCEPTANCE PERIOD

25.1 The Tender shall be irrevocable and open for acceptance by the County for the period of time contained in the Invitation to Tender, namely, sixty (60) days following the end of the day of the Tender Closing. The time and date of the Tender Closing is as defined in the Invitation to Tender.

25.2 There will be no award at the public opening and all Tenders will be subject to further review and analysis prior to award.

## **GENERAL REQUIREMENTS**

### 1 GENERAL SPECIFICATIONS

1.1 It is the intent of the general specifications to describe the Work required by the County.

The Contractor shall supply all necessary labor, equipment, materials, expertise, supervision, and incidentals to complete this Contract according to the specifications listed below, which are part of this Contract.

All work will be provided at the Lougheed Grader Shed, Lougheed, Alberta  
5211 – 51<sup>st</sup> Avenue.

GENERAL SPECIFICATIONS			
Specifications	Yes	No	Deviation/Proposed Specifications
<b>Pre-Construction/Design</b>			
Application for Building Permit as Required			
Application for Plumbing Permit as Required			
Utilities Locate			
Start Up Meeting onsite with all Trades			
Exchange of Safety Paperwork as required			
<b>Demolition</b>			
Removal of an 18' x 40' Concrete Floor Slab and piled onsite <i>(Flagstaff County will dispose of concrete)</i>			
Removal of old Sump and Gutter system and piled onsite <i>(Flagstaff County will dispose)</i>			
Reshape Existing Granular Materials to allow for new Concrete Slab Structure			
It is Assumed that there are no Utilities cast into the Floor Slab			
<b>Sump and Trench Drain</b>			
Supply and Install 1 – 200-gallon two Compartment Sump			
Precast Sump includes all Connections to Existing Drain Lines			
Steel Frame with Covers			
Supply and Install of 10' length and 6" wide preformed trench drain. Watts Dead Level Trench Drain System, Class 'F'			
Application and associated costs for Plumbing Permit and inspection from authority having jurisdiction for connection of sump in shop space to sanitary line.			
<b>Concrete Floor Slab</b>			
6" of ¾" Crushed Aggregate compacted to 98% or greater			
10mil Vapor Barrier			
15m Rebar installed on 12" centers E/W. Rebar dowels drilled and epoxied into existing floor.			
8" Floor Slab Thickness			
32mpa Concrete Design Mix			
Apply an Ashford Formula Densifier to Concrete Slab – to be applied within 12 hours of completion.			
Control Joints on 12'x12' Centers			
Ensure all saw cuts are complete within 24 of the concrete slabs being placed. Maximum 12' x 12' grid size. Additional saw cuts off door corners and sump corners.			
Third Party Concrete Testing ~ minimum of 3 tests, must meet 32 MPa			

## 2 WARRANTY

2.1 One (1) year warranty on workmanship and materials. Please specify terms and conditions:

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## 3 INSPECTIONS

3.1 The County, in attendance of the Contractor, will perform three (3) inspections throughout the Work:

- Sub-grade Inspection - to verify quality of subgrade.
  - If the subgrade is found to be unsuitable, the Contractor will be required to excavate poor quality subgrade and replace with 8" compacted  $\frac{3}{4}$ " road crush aggregate.
    - Excavated materials to be piled onsite and the County will dispose of the material.
    - Aggregate will be supplied and delivered by the County.
  - Cash Allowance - This additional work will be a separate unit cost item on the Tender Form that may be added to the Total Cost if the work is required.
- Rebar Inspection – prior to concrete placement.
- Final Inspection.

## 4 REFERENCES

4.1 The Tenderer must provide two (2) references, **see Schedule B**, of their experiences in work of similar nature to that being tendered, which they have successfully completed, in order that the County may evaluate the Tenderer's ability to fulfill the contract requirements.

## 5 SCHEDULE OF WORK

5.1 The Tenderer must submit an outline of the projected schedule of the Work.

## 6 MANDATORY PRE-TENDER MEETING

All interested Tenderers must attend a pre-tender meeting on Tuesday, May 13<sup>th</sup>, 2025, at 11:00:00 M.S.T. at the Lougheed Grader Shed located at 5211 – 51<sup>st</sup> Avenue, Lougheed, Alberta. Failure to attend will eliminate the Tenderer from the bidding process.

## TENDER FORM

**Tender Title: Loughheed Grader Shed – Concrete Floor Replacement**

**Name of Tenderer:** \_\_\_\_\_

having examined the Tender Documents as issued by Flagstaff County (the “County”), and having visited the site(s) of where the Work is required to be undertaken; hereby offer to enter into a Contract to perform the Work required by the Tender Documents for the Tender Sum as follows:

**Sub-Total (excluding GST)** \$ \_\_\_\_\_

Cash Allowance – As per General Requirements, Section 3.1 \$ \_\_\_\_\_

**Goods and Services Tax (GST)** \$ \_\_\_\_\_

**TOTAL BID:** \$ \_\_\_\_\_

The price shall be in Canadian dollars. The price is to include all other applicable taxes except GST in the unit prices quoted. GST will be billed by the successful Tenderer as a separate item in addition to the price.

Signature of Authorized Representative:	Executed this _____ day of _____, 2025.
Printed Name of Signatory:	Legal Company Name and Address:
Position of Signatory:	

**BID SHALL BE HELD FOR SIXTY (60) DAY ACCEPTANCE**

### **SCHEDULE A – FORM OF SUBMISSION**

1. I/We, the undersigned authorized signing officer of the Tenderer, HEREBY DECLARE that no person, firm or corporation other than the one represented by signature (or signatures) of proper officers as provided below, has any interest in this Tender.
2. I/We further declare that all statements, schedules and other information in this Tender are true, complete and accurate in all respects to the best knowledge and belief of the Tenderer.
3. I/We further declare that the undersigned is empowered by the Tenderer to negotiate all matters with the Corporation representatives, relative to this Tender.
4. I/We further declare that the agent listed below is hereby authorized by the Tenderer to submit this Tender and is authorized to negotiate on behalf of the Tenderer.

<b>Submitted by:</b>	
<b>Mailing Address:</b>	
<b>Signature:</b>	
<b>Title of Person Signing:</b>	
<b>Name (Please Print):</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	
<b>Date of Submission</b>	

**This page must be returned with your submission on or before 11:00:00 a.m. MST on Tuesday, June 10th, 2025.**

**Submissions that do not include this signed form will be rejected.**

## **SCHEDULE B - TENDERERS EXPERIENCE IN SIMILAR WORK COMPLETED**

We are providing the following list of our experiences in work of similar nature to that being tendered, which we have successfully completed, in order that the County may evaluate our ability to fulfill the Contract requirements.

YEAR COMPLETED	DESCRIPTION OF CONTRACT	FOR WHOM WORK PERFORMED	VALUE
1. _____	_____	_____	_____
2. _____	_____	_____	_____